



PURCHASE ORDER  
DAYAO DE ORO STATE COLLEGE  
Entity name

787

|  |  |   |   |             |           |
|--|--|---|---|-------------|-----------|
| Supplier   | SMVC MARKETING   |   | P.O. NO:  | 2025-08-666 |           |
| Address:   | DOOR NO. 4FY COMMERCIAL SPACE, NEAR UM ARELLANO ST., MAGUGPO SOUTH, TAGUM CITY |   | DATE:   | 08/27/2025  |           |
| TIN:   |  |   | MODE OF PROCUREMENT: NEGOTIATED PROCUREMENT - H |             |           |
| GENTLEMEN:<br>Please furnish this office the following articles subjected to the terms and conditions contained herein:  |  |   |   |             |           |
| Place of Delivery : DAVAO DE ORO STATE COLLEGE (SASS)  |  |   | Due Date:                                       |             |           |
| Date of Delivery :   |  |   | Delivery term : 30 WORKING DAYS                 |             |           |
| Payment term :   |  |   |   |             |           |
| Stock / Property No.   | UNIT   | DESCRIPTION   | QUANTITY  | UNIT COST   | AMOUNT    |
|  | UNIT   | UPS 650VA OUTPUT CAPACITY: 650VA/360W Output (on battery): 230V +/- 10%, 50/60Hz +/-1Hz Input Voltage Range: 140V-300V, 50/60Hz +/- 5Hz (auto sensing) Surge: 156 J Battery recharge time: 8 hours No. of Outlets: 4 NEMA 5-15R Battery Backup Outlets Dimension: 14.2 cm x 10.1 cm x 30 cm Battery Type: Lead-Acid   | 2   | 1,950.00    | 3,900.00  |
|  | UNIT   | AUTOMATIC PAPER SHREDDER MACHINE Size & Spec.: Shred Capacity: 12 sheets; Shred size: 3*25mm; Security Level: 4 Can shred: CD/DVD, Paper, Card, Paper Clip, Staple Continuous run time: 10min. Bin capacity: 23L Visible Paper Bucket Machine power: 240W 370*235*545mm - Intelligent induction, overheat protection, stop protection, auto reverse   | 2   | 12,450.00   | 24,900.00 |
|  | UNIT   | PRINTER 3IN1 (A4) Printer Type: Print, Scan, Copy Print Method: On-demand inkjet (Piezoelectric) Maximum Resolution: 5760 x 1440 dpi Photo Default - 10 x 15 cm / 4 x 6" *1: Approx. 69 sec per photo (Border) / 90 sec per photo (Borderless) ISO 24734, A4 Simplex (Black / Colour): Up to 10.0 ipm / 5.0 ipm*2 Paper Sizes: Legal (8.5 x 14"), Indian-Legal (215 x 345 mm), 8.5 x 13", Letter, A4, 16K (195 x 270 mm), B5, A5, B6, A6, Hagaki (100 x 148 mm), 5 x 7", 5 x 8", 4 x 6", Envelopes: #10, DL, C6 | 2   | 9,880.00    | 19,760.00 |
|  | UNIT   | Computer Keyboard Set Mechanical Wired Keyboard, Lightsync RGB Backlit; Wired 3200DPI Mouse, Large mouse pad set, black   | 2   | 1,350.00    | 2,700.00  |
|  | UNIT   | 9 in 1 Multifunctional Adapter 9in1 Type C to HDMI; pd 87w fast charge; usb3.0*3, HDMI port; TF/SD card reader slot; 3.5mm audio port; gigabit network port   | 1   | 1,395.00    | 1,395.00  |
| <div>RECEIVED</div> <div>OFFICE OF THE AUDITOR</div> <div>Davao De Oro State College</div> <div>9-3-25</div> <div>Date: _____</div> <div>Time: _____</div> <div>By: _____</div>              |  |   |   |             |           |
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| (Total Amount in Words) FIFTY-TWO THOUSAND SIX HUNDRED FIFTY-FIVE PESOS ONLY   |  |   |   |             | 52,655.00 |
| In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s |  |   |   |             |           |
| Conforme:  |  | Very Truly yours,   |   |             |           |
|  |  |   |   |             |           |
| SMVC MARKETING   |  | LILYBETH M. MATUNHAY  |   |             |           |
| Signature over Printed Name of Supplier  |  | Signature over printed Name of Authorized official  |   |             |           |
| SEP 03 2025  |  | SUC President I   |   |             |           |
| DATE   |  | Designation   |   |             |           |
| Fund Cluster:  | 103  |   | ORS/BURS No. 02-0708401-2025-08-328             |             |           |
| Funds Available :  | 52,655.00  |   | Date of the ORS/BURS: 08-29-25                  |             |           |
|  |  |   | AMOUNT : 52,655.00                              |             |           |
|  |  |   |   |             |           |
| ROTCHIL G. PIASTRO, CPA  |  |   |   |             |           |
| Signature over printed Name of Chief Accountant/Head of Accounting Division/Unit   |  |   |   |             |           |