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PROJECT/ACTIVITY/PROGRAM DESIGN

(For Student Affairs and Services Matters – College Fund)

- I. Title** : *(Formulate a comprehensive yet simple title that will show the coverage and ownership of the project, activity and program)*
- II. Rationale** : *(Formulate the background/rationale based on the underlying reason why the project/activity/program is proposed and how it was conceived (similar to situational analysis. Assess the situation in terms of the characteristics of the community e.g culture system, infrastructure site, etc. statistics is crucial in presenting a clear picture of the problems in terms of their magnitude and urgency. Based on the assessment of the situation, available resources that could be tapped to address the project/activity/problem should be indicated.)*
- III. Main Objective** : *(Develop objective/purpose/target of the proposed project/activity/program that will respond to the issues identified and will contribute to the overall improvement of the quality of life of beneficiaries. A good objective usually states: (a) what does the project want to achieve; (b) how does the project want to achieve it; and (c) who are the main beneficiaries.)*
- IV. Date and Venue** : *(Specify the date and the target location where the project/activity/program is conducted.)*
- V. Target Beneficiaries/Participants** : *(Identify the beneficiaries by location and by sectoral stake and break down the total number of beneficiaries into the relevant classificatory categories e.g. gender, physically disadvantaged.)*
- VI. Responsiveness to GAD Agenda, UN Sustainable Development Goals, AmBisyon Natin 2040, and Future Proofing Principles** : *(Identify key areas of the project/activity/program and cite ways on how responsive the key areas are to the agenda, principles, goals, and framework, as mentioned.)*
- VII. Expected Output** : *(Determine the underlying immediate results achieved soon after the completion an activity. Outputs that are directly produced by the project, activity, and program.)*
- VIII. Budgetary Requirements** : *(Determine the expenses anticipated for a specific period of time and the computation of the overall expenditures for the project/activity/program. Set out the activity budget, providing a breakdown of expenditure between components and over time and what procurement arrangements will apply to them.)*
- IX. Source of Fund** : *(Identify the origin of the particular funds where the project/activity/program is utilized.)*



Davao de Oro State College

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