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## Annex A

### LOCAL OFF-CAMPUS ACTIVITIES CERTIFICATE OF COMPLIANCE

This is to certify that all the processes, procedures and requirements before the conduct of the off-campus activities pursuant to CMO No.63, s. 2017 entitled "Policies and Guidelines on Local Off-campus Activities" have been duly complied with and that by virtue thereof, we hereby assume full responsibility for the safety and welfare of the students.

Certified Correct:

Attested by:

\_\_\_\_\_  
Personnel-In-Charge

\_\_\_\_\_  
SAS Division Director/Unit Head

Recommending Approval:

Approved by:

\_\_\_\_\_  
VPAA/Branch Director

\_\_\_\_\_  
SUC President I

SUBSCRIBED AND SWORN to before me, this \_\_\_\_\_, by \_\_\_\_\_ who exhibited to me (his/her) competent proof of identification \_\_\_\_\_ issued at \_\_\_\_\_, Philippines on \_\_\_\_\_.

Notary Public

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Series of \_\_\_\_\_: