

Know Where to Ask for Help

DdOSC, through the Student Affairs and Services Division, welcomes every DdOSCian and provides support throughout your college journey.

For grades, subjects, or academic concerns, talk to your **Instructor, Adviser, Program Coordinator, or Program Head.**

For records, forms, and documents, visit the **Registrar Services Unit.**

✉ registrar_compostela@ddosc.edu.ph

For personal, social, or academic support, approach the **Guidance and Counseling Section.**

✉ guidance@ddosc.edu.ph

For scholarships and accounts, go to the **Student Accounts and Scholarships Section.**

✉ scholarship_compostela@ddosc.edu.ph

For health concerns, proceed to the **Health Services Section or School Clinic.**

✉ hss@ddosc.edu.ph

For student organizations and activities, coordinate with the **Student Council and Organizations Section.**

✉ scos@ddosc.edu.ph

For safety and security concerns, seek help from **Safety and Security Services.**

✉ safetyandsecurity@ddosc.edu.ph



For complete policies, always refer to the DdOSC Student Handbook 2026 Edition.

SCAN HERE

VISION

A proactive academic pillar of development in the ASEAN region.

MISSION

DdOSC shall provide golden opportunities to its stakeholders towards producing globally competent graduates, relevant and responsive research, extension, and production services anchored on good governance.

GOALS

Achieve institutional excellence and sustainability through optimized administration, resource management, and quality systems.

Deliver Regionally Relevant and Industry-Aligned Programs.

Strengthen Research, Development, and Innovation (RDI) Capacity.

Institutionalize sustainable and community-driven extension programs that leverage co-creation, futures thinking, and strategic partnerships.

Transform the Production Services Division into a Dynamic and Sustainable Hub.

CORE VALUES

DdOSC is a trailblazer of learned individuals that values the culture of EXCELLENCE, INTEGRITY, and SOLIDARITY.



DdOSC Freshies Quick Guide

COMPOSTELA-LAAK | MONTEVISTA | MARAGUSAN | NEW BATAAN

Welcome to the
Cradle of Golden Opportunities



Your first year at Davao de Oro State College begins here.



www.ddosc.edu.ph

✉ piu@ddosc.edu.ph Davao de Oro State College





Know Your Grades

DdOSC uses a numerical grading system. Understanding your grades will help you track your academic standing and avoid confusion.

Grade Guide

1.0	Highest grade
3.5	Lowest passing grade
5.0	Failed
INC	Incomplete
InP	In Progress
DRP	Dropped
OD	Officially Dropped



Freshie Tip:

If your LMS grade looks different from what you expected, ask your instructor immediately. Do not hard launch your panic online before confirming the real score.

INC, InP, & Failed Grades

An INC must be completed within one academic year. If not completed, you must re-enroll in the course.

Students with INC in a prerequisite subject cannot enroll in the next required subject. For thesis, practicum, OJT, or business plan courses, students may receive InP while completing requirements.



Freshie Tip:

Aiming to be a Laude? Avoid INCs at all costs. One INC can take you out of the running for Cum Laude or academic excellence awards. Requirements first, regrets later!

Attendance & Exams

Attend your classes regularly. Absences may affect your class standing, activities, and course requirements.

Once your absences reach 20% of the total prescribed class hours, you may be dropped from the course.

If you miss an exam for a valid reason, inform your instructor immediately and follow the required procedure.



Freshie Tip:

Keep track of your absences. This is not a situationship—we don't want you saying "bye, DdOSC" just because you reached the 20% limit.

Adding, Dropping, & Withdrawal

Changing subjects is allowed only within the approved period, usually during the first week of classes. Not attending your classes does **NOT** mean you are automatically dropped from the subject.

Withdrawal must also be officially processed. Without official withdrawal, you may receive a grade of **5.0**.



Freshie Tip:

Planning to drop a subject? Do it the official way. Ghosting is for backburners, not for enrolled courses.

